

CINNAMMONWOOD HOMEOWNERS ASSOCIATION

January 19, 2011

LOCATION: 1960 Spicetree Lane

TIME: 7:00 P.M.

Board Meeting Minutes

MEMBERS PRESENT: Mark Freed, Geoff Webb, and Gloria McFadden

GUESTS PRESENT: Janet Morton

I. CALL TO ORDER at 7:17 P.M.

- Previous minutes were not present and were tabled by the Chair.

II. TREASURER'S REPORT 2011

- Two letters were received from concerned homeowners regarding increases assessment.
- The board discussed the letters from the two concerned homeowners regarding the fee increase. Both homeowners sent in partial payments. The board will send letters to each homeowner requesting that the payment be made.
- The motion to delay late fees by 30 days because of the change of assessment causing invoices to be mailed late. (Geoff moved, Gloria seconded, and the motion was passed)
- The board noted that several multiple unit billings accidentally had been over billed. The accounting will be corrected, re-billed, and communicated.
- During the audit of 2009, it was discovered that one homeowner was not billed correctly for two quarters. The board directed that a corrected billing be sent. It was, and that amount still has not been paid. The board had directed accounting to send a letter once again to request payment. The board decided if the homeowner was not up to date by the February board meeting, the board will begin formal process to collect the past due amount.
- Bills
 - P.O. Box rent \$60; Landscape (regular plus winterization) \$1,930; Janet, \$135. (Gloria moved, Geoff seconded, and the motion was passed)
- Approval of the Treasurer's report was moved by Geoff, seconded by Gloria, and the motion was passed.

III. OLD BUSINESS

- New crane fly bids were read, and the board decided to let Pat make the best choice. The bid to be paid from the budgeted amount.
- There was a complaint about a dog running loose. Mark will send an e-mail to the homeowner.

IV. NEW BUSINESS

- Audit time again.
- The next board meeting will take place on Wednesday, February 16, 2011.
- The meeting was adjourned at 8:23 P.M.